



# Community Advisory Commission AGENDA

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**Wednesday, February 5, 2014**

Milpitas City Hall 1<sup>st</sup> Floor Committee Meeting Room  
455 E. Calaveras Blvd.  
7:00 p.m.

- I. Roll Call:** Samantha Beard, Syed Mohsin, Jenifer Lind, Michelle Manassau, Edna Andres, Jose Rosario, Thelma Batilo, Oscar Leon, Ray Maglalang

Alternates: Van Lan Truong, Jacqueline Holland, Willie Wong, Dau Do

**II. Seating of Alternates**

**III. Pledge of Allegiance**

- IV. Approval of Agenda:** February 5, 2014

- V. Approval of Minutes:** January 8, 2014

**VI. Public Forum**

Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers are asked to supply their name and address for the record. Each person wishing to speak on an item before the CAC at a regular or special meeting shall be permitted to be heard once for a maximum of three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

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**VII. Announcements**

**VIII. Liaison Report**

**City Council Report:** Councilmember Gomez

**IX. Commissioners' Round Table**

**Background:** This time is for any Commissioner to share information they feel may be of interest to the Commission.

**X. New Business**

**A. Community Development Block Grant (CDBG) Public Review Process Workshop**

The CAC will be holding Community Development Block Grant Public Hearing at its next meeting on March 5, 2014. For those new Commission's that are not aware of the CDBG Process, staff conducts a workshop to advise the commissioners in advance of the meeting

**Recommendation:** Determine which new Commissioners wish to participate in the CDBG Workshop prior to the March meeting and establish the time, date and place for the workshop meeting.

**B. Neighborhood Beautification Awards**

Every year several CAC members participate in the Neighborhood Beautification Awards. The process include working with Neighborhood Services staff in selecting home improvements projects, which also include commercial establishments. CAC reviews the project and forward its recommendations to the City Council. The Council will acknowledge the winners at its meeting in August 2014

**Recommendation:** Determine which CAC Members will participate in the Neighborhood Beautification Selection Process and direct staff accordingly.

### **C. National Night Out-CAC Participation**

Every year the CAC participate with the Milpitas Police and Fire Department on National Night Out. The event is held in August of each year. Once staff receives the exact date of the event, staff will notify the CAC.

**Recommendation:** Note receipt and file.

### **D. Annual Neighborhood Spring Clean-Up Event- Friendly Village Mobilehome Park**

Every year the CAC participates in an annual Neighborhood Spring Clean-Up Event. This year the event will be held at Friendly Village Mobilehome Park located on Dixon Landing Road. The Community Park Manager has been contacted by staff and the management of the park has agreed to the event. The event requires a substantial amount of planning (volunteers, donations, tools, etc. etc.). Staff has met with representatives of Milpitas Cares (7-8 Community Churches that participated in the two previous clean-up events) and they have indicated a willing to participate again. The event will be held in May

**Recommendation:** Set the time and date for Friendly Village Mobilehome Park Spring Clean-Up Event in May, and work with Subcommittee to start the planning process.

## **XI. Unfinished Business**

### **A. Tree Planting Event-February 15, 2014**

The CAC has held a series of 90-minute Training Sessions in December and January for the CA Urban Forest Council donation of 100 trees to be planted in Cardoza Park (50 Trees) and Murphy Park (50 Trees). To date, a total of 80 volunteers has participated in the training sessions. The grant donation requires 100 volunteers. One more training session which will offered on February 8<sup>th</sup> (Staff will report to the CAC at the meeting the number of volunteers participated in the February 1<sup>st</sup> training session. Here are still several minor items and logistics the CAC should discuss prior to the event

**Recommendation:** Discuss any additional items which needs to be addressed prior to the Tree Planting Event on February 15<sup>th</sup> and direct staff and Tree Planting Coordination Subcommittee accordingly

## **XII. Adjournment: to March 5, 2014**

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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

Materials related to an item on this agenda submitted to the **Community Advisory Commission** after initial distribution of the agenda packet are available for public inspection at the **Planning Department Office at Milpitas City Hall at 455 E. Calaveras Blvd., Milpitas** during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035  
e-mail: [mogaz@ci.milpitas.ca.gov](mailto:mogaz@ci.milpitas.ca.gov) / Fax: 408-586-3056 / Phone: 408-586-3040

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